

## **How to Arrange for a Pool Party (May 2019)**

**During normal pool hours** - A homeowner can bring up to ten (10) non-HBTM guests to the pool. (This means only 10 guests per household; it does not mean that each person in a household who is 18 years or older can bring 10 guests.) The homeowner must stay with their guests and ensure that their guests comply with the Pool Rules and Regulations. The Guest Log Sheet must be completed by each guest. Also, there is a fee of \$1.00 per person per day for each guest. *NOTE: If your bringing the ten (10) guests results in more than the allowed number of people in the pool, Hou-Rec will need to try to get more lifeguards and you will be charged \$25 per hour per lifeguard. The number of people in the pool at any time is controlled by the lifeguards.*

**More than ten (10) guests during normal pool hours** - If a homeowner wants to invite more than ten (10) guests during normal pool hours (for example, in the case of a sports team event, etc), the homeowner shall contact Hou-Rec (713-932-7665) **at least fourteen (14) days prior** to the event to make arrangements for additional lifeguards. The cost of each additional lifeguard (\$25.00 per hour per lifeguard) is at the homeowner's expense. You must also send an informational e-mail to the board of HBTMHOA at ([HBTMHOA@yahoo.com](mailto:HBTMHOA@yahoo.com)). Also, the homeowner/resident shall pay \$1.00 per person per day for each guest when signing in at the pool. After their party, the homeowner must clean-up the area used.

**Private parties** – Homeowners/Residents may hold private parties in the pool area **before** or **after** regular pool hours or on a day when the pool is closed (if it does not interfere with pool cleaning). There is no usage charge by HBTM HOA; however there will be lifeguard charges. Only homeowners who have paid their maintenance and any special fees, may arrange for private parties. The following requirements apply:

1. **At least fourteen (14) days before your party date**, contact Hou-Rec (713-932-7665) to reserve the pool, arrange for lifeguards, and make arrangements to get the \$100 deposit to Hou-Rec. You can also go to [www.h-rec.com](http://www.h-rec.com), go to the ANNOUNCEMENTS panel and fill out the form under Pool Parties.
2. You must reserve a lifeguard for each 25 guests. The cost is \$25 per hour per lifeguard. Depending on the length of your party more than one lifeguard may be required.
3. The Board of HBTM HOA requires a \$100 cleaning deposit by the homeowner. You must deliver this check to Hou-Rec **fourteen (14) days prior to the event**. You may pick-up the cleaning deposit from Hou-Rec **AFTER** it is verified that the homeowner properly cleaned up after the party and that there was no damages to the property.
4. Also, send an informational e-mail to the board of HBTMHOA at [HBTMHOA@yahoo.com](mailto:HBTMHOA@yahoo.com) to let the board know the date and time of your party and an approximate number of guests and that you have contacted Hou-Rec.
5. Private parties shall end by 11:00 p.m.
6. And, obviously, you and your guests must at all times adhere to the stated rules and regulations as well as clean up after the party is over.

Once the pool closes for the season, typically no additional private parties will be allowed (as lifeguards may not be available). Should you have such a request, please contact the board of HBTM HOA at least four (4) weeks before your planned date to discuss the details and reach agreement on whether this is possible. The playground area cannot be reserved for private parties; however, any children attending the private party can use the playground with appropriate adult supervision and by following all rules and regulations with regard to playground usage.

**Non-Residents of HBTM** - Non-residents of HBTM can make arrangements to use the pool for parties during normal pool hours. There will be a charge of \$25.00 per person per day, plus cost of lifeguards. All the other requirements stated above apply