

### **Board Briefs**

Board Meeting was held December 13, 2011. Attendees: Keith Austin, Alvin Hodges, Sylvia Teague, Patricia Ortiz and Jessie (a TCM trainee).

### **Committee Reports**

ACC - Nancy Nichols and Paul Behrend – No report

Pool – Maria Aaly – Pool is closed for season

Communication Committee – Vacant

Recreation Committee – Christine Huckels

- Santa in the Park – Saturday, December 3 from 6:00 p.m. to 8:00 p.m.

Welcoming Committee – Lisa Behrend

Web Page – Gloria Valigura

### **Open Discussion and/or Votes Taken**

- Financials were discussed and checks signed.
  - The board agreed to move our operating and money market accounts to New First Bank by the end of the year.
  - The board spreadsheet shows that only \$2884 of maintenance fees are unpaid; however, the TCM collection report shows @ \$5460.
- **Santa In the Park** – our Christmas get-together was very successful. Approximately sixty children, many teenagers, and many adults attended. Santa was quite popular with the little ones. Thanks to Christine Huckels for organizing a very successful Santa In the Park.
- **Volunteers Needed** – the board invites you to volunteer for several of our committees. Specifically, there is a need for a Communications Committee Chair; however, the other committees would very much appreciate having you on their team. This is a great way to get to know your neighbors and to provide a service to our community. If interested, please contact Patricia Ortiz.
- **Maintenance fees** – 4.7% of homeowners have not yet paid their maintenance fees; and 2.4% are on payment plan. Remember that if you don't pay your maintenance fees it results in either reduced services or increases in maintenance fees for your neighbors..
- **Audits** – Board approved drafts for 2011 audit. Also, previously, the board voted to perform financial audits every two years. We will return to financial audits every other year beginning with the 2012 financials. During these audits, the CPA will audit the books for two years at a time; thus, saving us a few dollars a year.
- **Reported glitches with web page** – if you have glitches with our web page at [www.hbtm.org](http://www.hbtm.org), call Patricia Ortiz and leave your full name and telephone number so that our website coordinator can contact you to determine how to resolve the problem. Or you can send an e-mail to [HOABOARD@hbtm.org](mailto:HOABOARD@hbtm.org), include your full name and phone number and we will get back with you to resolve the problem.
- **Patricia** lead discussion of HBTM Action Item list (November PAL not available)
  1. Trespass Affidavit – not applicable in Harris County (dropped from AI list); Liability at pool document – Jeff Messock to review prior to our signing
  2. Camera 5 is out at pool. Will be replaced after new light poles installed
  3. Pool replaster – TCM to ask bidders additional questions.
  4. Change out locks – board voted to move forward with lock change-out at pool.
  5. Light pole repair/replacement – The board approved an expenditure of \$4540.00 to replace three of the most rusted light poles.
  6. 2012 pool tag process – board voted to change process. Everyone will get new tags

7. Shrubs at monument – trim in Jan 2012 so that HBTM signs are visible
  8. Vacuum pump for pool – waiting on Hou-Rec
  9. Light pole wiring covers - see item 6 above
  10. 911 phone options – Patricia obtaining additional information
  11. Electrical (Jan 2012) Add lights to entrance marquees, repair light in deep end of pool, add outlets at marquee, and check why outlets at entrances “trip” frequently
  12. Sprinkler system (by June 2012) add sprinkler heads at each entrance for more coverage.
  13. New First to demo “Strong Room” – Patricia to organize
  14. What does TCM show “Improvements” (10830) on Balance Sheet? This is new.
  15. Why does TCM show “prepaid insurance” on Balance Sheet? This is new.
- Precinct 4 Crime Statistics for RR MUD #1 were distributed via e-mail to the board.

12/19/11